



# CITY COUNCIL

## AGENDA REQUEST

<b>AGENDA OF:</b>	<b>07-16-13</b>	<b>AGENDA REQUEST NO:</b>	<b>III-H</b>
<b>INITIATED BY:</b>	<b>JOE REYES, FIELD OPERATIONS MANAGER</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>WATER UTILITIES</b>
<b>PRESENTED BY:</b>	<b>SUELLEN STAGGS, DIRECTOR OF WATER UTILITIES</b>	<b>DIRECTOR:</b>	<b>SUELLEN STAGGS, <i>SS</i> DIRECTOR OF WATER UTILITIES</b>
		<b>ADDITIONAL DIRECTOR (S):</b>	<b>N/A</b>
<b>SUBJECT / PROCEEDING:</b>	<b>WATER METER PURCHASE ACCEPT LOW BID AND AUTHORIZE CONTRACT</b>		
<b>EXHIBITS:</b>	<b>HD SUPPLY WATERWORKS SIGNED CONTRACT</b>		
<b>CLEARANCES</b>		<b>APPROVAL</b>	
<b>LEGAL:</b>	<b>EUGENIA A. CANO, FIRST ASST. CITY ATTORNEY <i>EAC</i></b>	<b>EXECUTIVE DIRECTOR:</b>	<b>N/A</b>
<b>PURCHASING:</b>	<b>TODD REED, CPPB PURCHASING MANAGER <i>TR</i></b>	<b>ASSISTANT CITY MANAGER:</b>	<b>KAREN DALY</b>
<b>BUDGET:</b>	<b>BRYAN GUINN, <i>BG</i> ASSISTANT DIRECTOR OF BUDGET &amp; RESEARCH</b>	<b>CITY MANAGER:</b>	<b>ALLEN BOGARD <i>Allen Bogard</i></b>
<b>BUDGET</b>			
<b>EXPENDITURE REQUIRED: \$</b>		<b>210,934.64</b>	
<b>CURRENT BUDGET: \$</b>		<b>210,934.64</b>	
<b>ADDITIONAL FUNDING: \$</b>		<b>0</b>	
<b>RECOMMENDED ACTION</b>			
Authorize contract between the City and HD Supply Waterworks for providing displacement and turbine type water meters in an amount not to exceed \$210,934.64.			

## EXECUTIVE SUMMARY

On Thursday, June 20, 2013, the City received three sealed bids for the purchase of displacement and turbine water meters for new service installations and the replacement of worn and inoperable meters within the water system. Quantities were estimated using the meter replacement 12-year schedule and projecting new installations and broken meters for the next three years. The bid document included these estimated quantities of each type and size of meter to give a weighted average of the overall cost of the meters. The bid document specifies that the quantities are estimates and do not obligate the City to purchase more than the actual requirement nor does it limit the number of meters that can be purchased, subject to funding. Since the bid included estimated quantities, it is recommended that the contract be awarded for the amount that has budgeted, \$210,934.64.

The low bidder, who submitted pricing for all the meter categories, was HD Supply Waterworks. They supply Neptune water meters. The City has purchased Neptune water meters from HD Supply in prior years and has been satisfied with their ability to meet the contract obligations. The Neptune meters being provided meet all American Water Works Association, State, and City specifications. Funding is available in account 050-5015-550-33-01 in the amount of \$210,934.64.

The Water Utilities Department recommends the City Council approve the annual supply contract with four one-year extensions for the purchase of displacement and turbine type water meters to HD Supply Waterworks in the maximum amount of \$210,934.64.

## EXHIBITS

### City of Sugar Land Bid Opening -Water Meter - June 20, 2013 at 10:00 a.m. Bid Tabulation Sheet

Company Name		HD Supply	Badger Meter	Ferguson	MDN
<b>5/8" x 3/4" Displacement Type Meter, less connections</b>	<b>1,720</b>	\$75,714.40	\$90,300.00	\$89,077.08	\$94,015.20
<b>3/4" x 3/4" Displacement Type Meter, less connections</b>	<b>25</b>	\$1,699.00	\$1,740.00	\$2,184.78	\$1,925.25
<b>1" Displacement Type Meter, less connections</b>	<b>600</b>	\$63,594.00	\$61,020.00	\$79,043.40	\$84,312.00
<b>1-1/2" Displacement Type Meter with Test Plug, less connections</b>	<b>24</b>	\$6,797.52	\$6,221.28	\$7,685.23	\$11,732.40
<b>2" Displacement Type Meter with Test Plug, less connections</b>	<b>34</b>	\$12,947.54	\$13,063.14	\$14,989.58	\$22,848.00
<b>1-1/2" Turbine Type Meter with Test Plug, less companion flanges</b>	<b>34</b>	\$20,265.70	\$17,754.80	No Bid	No Bid
<b>2" Turbine Type Meter with Test Plug, less companion flanges</b>	<b>48</b>	\$29,916.48	\$28,425.60	No Bid	\$23,731.68
<b>Total</b>		<b>\$210,934.64</b>	<b>\$218,524.82</b>		

Ferguson and MDN submitted pricing for meters that were not approved by the City.

**CITY OF SUGAR LAND**  
**STANDARD CONTRACT FOR SUPPLIES**  
Over \$50K - Form Revised 3/24/10

**I. General Information and Terms.**

Supplier's Name and Address: HD Supply Waterworks  
7022 Easthaven Blvd.  
Houston, TX 77017

Description of Supplies: Water Meters

Maximum Contract Amount: \$210,934.64

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Initial Term: This Contract begins on the later date of the parties' signatures and continues for a period of twelve months.

Renewal: City Council may extend this Contract for four additional one-year terms on the same terms and conditions as provided for in the initial term, by giving written notice of the extension to the other party at least 30 days prior to the termination date.


Contract Parts: This Contract consists of the following parts:

**II. Signatures.** By signing below, the parties agree to the terms of this Contract:

**CITY OF SUGAR LAND**

**SUPPLIER:**

\_\_\_\_\_  
City Manager or Assistant City Manager

By: 

Date: \_\_\_\_\_

Date: 7/8/2013

**APPROVED AS TO FORM:**

